



HEADQUARTERS
PENNSYLVANIA WING CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
BUILDING 3-108
FORT INDIANTOWN GAP
ANNVILLE, PA 17003
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10 April 2004

MEMORANDUM FOR ALL SQUADRON COMMANDERS

FROM: PA Wing Encampment Headquarters

SUBJECT: Applications for encampment **DATE:** 24 July thru 31 July 2004

1. The Pennsylvania Wing Encampment has been requested by Fort Indiantown Gap to have a **"Hold Harmless Agreement"** signed by a parent or guardian of all cadets attending the encampment.
2. The application package should include:
 - a. CAPF 31, **original and one (1) copy**, (page 1, 3, 4, no picture necessary) with signatures of parent or guardian and squadron commander.
 - b. CAPF 60, Emergency Notification Data. Copy attached.
 - c. Parental Consent Statement from CAPR 76-1, to allow cadets to fly in aircraft. Copy attached.
 - d. Hold Harmless Agreement Copy attached.
 - e. Check or money order in amount of \$150.00 made payable to PAWG Encampment. (Out of state cadets \$175.00 and CAPF 31 needs Wing Commander's signature.)
3. **Send to:** Lt Col Willa J. Hayes
584 New Road
Southampton, PA 18966-3744
RES PH: 215-357-8749 RES FAX: 215-357-8336
4. Encampment is open to all cadets who have been a member for six (6) months and have a minimum of two (2) stripes.
5. After your application has been accepted a handbook will be sent out in early June with all the information you will need to attend encampment: including where to report, emergency phone number, rules and regulation of the encampment.
6. A male and female clothing list has also been attached so cadets will know what they will need for the encampment.
7. **NO WALKINS WILL BE ACCEPTED ON SATURDAY MORNING.**
8. **NO APPLICATIONS WILL BE ACCEPTED AFTER 01 JULY 2004.**

Willa J. Hayes
WILLA J. HAYES, Lt Col. CAP
Director of Administration