

Date _____

Purchase Order # _____

HEADQUARTERS
PENNSYLVANIA WING CIVIL AIR PATROL
 UNITED STATES AIR FORCE AUXILIARY
 BUILDING 3-108
 FORT INDIANTOWN GAP
 ANNVILLE, PA 17003
 (717) 861-2335 FAX: (717) 861-2164
 E MAIL: pawghqcap@aol.com

PURCHASE ORDER

Vendor _____

Department _____

Address _____

Budget Code _____

Phone _____

Item Number	Description	Unit Price	Qty. Ordered	Total Price	Qty. Received

PA State Tax Exemption Number 75-32170-1

 Signature of Department Director Date Print Name

Attached Invoice(s) _____

Invoice must be signed to indicate that the merchandise has been received in good condition, along with a signature of the department Director on the PO before the Finance Committee will authorize payment.