

## **PA Wing Aerospace Education Opportunity**

The PA Wing Team is seeking an enthusiastic, knowledgeable, and dedicated senior member for the position of PA Wing Internal Aerospace Education Officer.

### **Assistant Internal Aerospace Education Officer**

#### **DESCRIPTION**

Responsible for assisting the PA Wing Director of Aerospace Education and Internal Aerospace Education Officer (AEO) in directing the PA Wing internal aerospace education program. They shall assist the PA Internal AEO with the following:

- Recruit, train and assist subordinate AE personnel in executing a successful AE mission.
- Ensure that AE staff positions are filled at their level and subordinate levels.
- Maintain a current roster of AE personnel at their level and subordinate levels.
- Encourage all AE personnel to complete the AE Specialty Track.
- Encourage all senior members to complete the Yeager Award.
- Monitor aerospace education requirements from NHQ to ensure compliance.
- Encourage the completion of the AE Excellence Award Program (AEX) in CAP units.
- Communicate with subordinate units.
- Encourage the use of AE STEM kits within CAP units.
- Solicit the preparation and submission of AE Awards.
- Support aerospace related events and activities in CAP units.
- Support subordinate units AEOs with their External AE efforts
- Publish periodic AE publications and distribute informational notices

If the PA Internal Aerospace Education Officer is temporarily unavailable they will be called upon to act in that role. All aerospace education officers should understand and progress in the CAPP 50-2: Aerospace Education Specialty Track Guide. Interested applicants should be familiar with CAPP 50-1: Aerospace Education Officer Handbook and CAPR 50-1: the Aerospace Education Mission. They should be familiar with all aerospace education material described in the CAP Bookstore Catalog and the HQ CAP/ETA publication entitled "Aerospace Education Teaching Materials."

#### **DESIRED SKILLS**

Member should have excellent verbal and written communication skills, be able to stay current with trends in aerospace education, have earned a Senior or higher rating in the Aerospace Education Specialty Track, be willing to mentor Aerospace Education officers on a regular basis, reply to correspondence in a timely manner, and embody the Civil Air Patrol core values.

#### **HOW TO APPLY**

Interested seniors should contact the PA Wing Director of Aerospace Education, [jweiss@pawg.cap.gov](mailto:jweiss@pawg.cap.gov) and CC their current unit commander for their approval.