

Operations at the Group and Wing Levels

Lesson Objective: Identify and discuss the importance of the relationship between command and operations at the group and wing levels.

Desired Learning Outcomes (DLO):

1. Discuss criteria for Operations Officers at group and wing levels.
2. Discuss the importance of the relationship between operations and command.

Scheduled Lesson Time: 40 minutes

Introduction

“If your actions inspire others to dream more, learn more, do more and become more, you are a leader.”– John Quincy Adams

*“We are defined by what we do repeatedly, therefore excellence is a habit, not an act.”
– Aristotle*

*“Opportunity is missed by most because it is dressed in overalls and looks like work.”
– Thomas Edison*

Background

In today's Civil Air Patrol the Operations Officer is a manager of staff, a coordinator of programs, liaison with other staff agencies or interested agencies and CAP-USAF counterparts, developer of policies and procedures necessary to ensure mission safety and accomplishment, and the developer and implementer of operations plans, programs, and directives.

At the same time, the Commander leads the ship and works with the Team to develop goals which will give the organization a feeling of accomplishment in the short term, while the challenging goals tend to last longer and motivate members to expand their horizons. Long term goals can give members a great sense of accomplishment.

These two positions, Command and Operations, will need to work together to develop goals, plan programs, and create ways to implement those plans. Planning helps the unit go from goals to accomplishments. Taking the time to plan will make things run smoothly and give unit activities a professional appearance. This begins with the Commander and the selected Director of Operations being on the same path in developing successful programming for all three missions in Civil Air Patrol.

There are several tools to help both get a picture of the health of your program such as the Commander's Dashboard, WMIRS Reports and Member Reports. Good leaders make decisions based on data. The data leaders need comes from eServices. You should look at the Commander's Dashboard and WMIRS at the first of each month. Track key information that pertains to the expectations of the Commander and your goals on a spreadsheet. Update the data monthly. Begin to identify trends in your data and use it to improve your program, plan needed activities, plan training, etc., to continue to work to achieve the goals developed by Command and Operations.

Level 4 Operations at the Group and Wing Levels

Student Guide

Read the following lists and add what else you think belongs:

An Operations Officer must be able to develop the following items:

- Standard operating procedures for the control and operation of CAP aircraft
- Work with the Stan Eval Officer for a pilot training program
- A background in aviation knowledge
- Ability to use computers and eServices and WMIRS
- Knowledge of budget creation
- Knowledge of CAP training opportunities
- Ability to supervise programming and assist members

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A Commander must be able to develop the following items:

- Develop a bench of leaders ready to take key positions in the organization
- A program of mentoring for the members
- A Commander's Intent which will set the path forward
- A working budget able to support all facets of the CAP program
- A culture of success within the unit, no matter what level
- Attention to compliance to all aspects of the requirements of the CAP program

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- _____

Team Members

WING

Wing Commander

Contact Information

Director of Operations(DO)

Contact Information

Operations Team Members

Operations Goals

- 1.
- 2.

GROUP

Group Commander

Contact Information

Operations Team Members

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Operations Goals

- 1.
- 2.