



PENNSYLVANIA WING CIVIL AIR PATROL UNITED STATES AIR FORCE AUXILIARY



Fundraising Request Form

Fundraising Request for _____

- 1. Request permission to raise funds from _____ to _____.
2. Our unit expects to raise approximately \$_____ during this activity.
3. The event / or method of the fund raising: _____
4. Description of the event or how the funds will be raised: _____
5. The event is being held/sponsored by: _____
6. The funds raised will be in the form of (i.e. cash, checks, donation of equipment, scholarships): _____
7. How the unit will use the funds raised: _____
8. Attached document includes the finance committee meeting minutes dated _____ detailing the approvals to purchase the necessary supplies and how the funds will be used.
9. All funds raised must be deposited into the bank within 7 days of the event. Any expenses or reimbursements from this event must be requested through the PAWG Finance Office. Expenses cannot be reimbursed directly from cash. All checks must be made payable to PA Wing Civil Air Patrol, with the Unit or Charter number in the memo.
10. All contracts must be approved by National Headquarters through the Wing Commander.
11. For more information visit https://www.gocivilairpatrol.com/fieldfr

Signature of Unit Commander

Phone Number

Printed Name and Grade of Unit Commander

Emailed to PA Wing Finance Office at finance@pawg.cap.gov on _____

THIS AREA WING HEADQUARTERS USE ONLY Wing Commander Signature Approved [] Rejected []