


Special Purpose Vehicle Endorsement GUIDELINES

Golf cart safety fundamentals (the use of the word "**golf cart**" for the purpose of this document will mean any non titled for highway use vehicle being used by the PAWING of the Civil Air Patrol)

 Just like professional athletes who annually attend spring training to work on the fundamentals of the game; drivers of golf carts will benefit by brushing up on the fundamentals of handling a golf cart:

THE FUNDAMENTALS (20 WAYS TO BE SAFE)

1. Never drive recklessly or joy ride. Drive courteously. Obey all vehicle traffic laws and rules of the road.
2. Sidewalks should be used only where streets and/or parking lots are not available, and then only to the nearest adjacent street or parking lot.
3. Never drive intoxicated or under the influence of any drug or narcotic.
4. Avoid distractions while operating the golf cart just as you would in an automobile. Be safe and attentive -- avoid talking, texting, or reading while driving, reaching for objects, applying makeup or eating.
5. Golf carts should be in good operating condition before use.
6. Inspect the vehicle prior to use (at least daily) using the operator's checklist.
 - a. Vehicle features to check include: tire inflation, cuts or punctures on tires, steering, forward and reverse gears and brakes, broken or missing safety equipment, broken or loose parts.
7. If the golf cart is in need of repair or maintenance, the unit should be taken out of service.
8. Only carry the number of passengers for which there are seats.
9. Drivers and all passengers should keep all body parts (arms, legs, feet) inside cart while vehicle is in motion, except when signaling a turn.
10. Do not allow anyone to ride standing in the vehicle or on the back platform of the vehicle. Do not put vehicle in motion until all passengers are safely seated inside vehicle.
11. Operate the vehicle from the driver's side only.
12. Always use hand signals to indicate your intent to turn due to the small size and limited visibility of the turn signals on a golf cart.
13. Check blind spots before turning. When making a left hand turn, yield to the thru traffic lane and merge into that lane before turning left. Never make a left hand turn from the golf cart lane.
14. Carefully turn and look behind golf cart before backing up.
15. Avoid sharp turns at maximum speed, and drive straight up and down slopes to reduce the risk of passenger ejections and/or rollover. Avoid excessive speed, sudden starts, stops and fast turns.
16. Reduce speed due to driving conditions, especially hills or other inclines or declines, blind corners, intersections, pedestrians and inclement weather.

SPV Endorsement

17. Do not leave keys in golf cart while unattended and make sure the parking brake is set and placed in neutral.
18. Pedestrians always have the right-of-way, yield to them. If the golf cart is being operated on a sidewalk (only if no street or parking lot available), the operator should pull off of the sidewalk or stop the unit when approaching pedestrians.
19. Always be cognizant of motor vehicles and other potential hazards.
20. Use extreme caution in inclement weather. Although a golf cart may shield you from the rain, it may not protect you from a lightning strike.

I have read and understand this document as it relates to any Special Purpose Vehicle the Civil Air Patrol owns and/or operates including but not limited to Golf carts, Polaris and Bobcat type vehicles. If applying for SPV to drive the Mini Jet, another specialized guide must be read and understood and signed. It must be submitted along with this guide. Further I the undersigned do understand that failure to follow these fundamentals can result in CAP driving privileges being revoked.

Member name signature

Member name printed

Member CAPID

Date